

Midwest Five Star Driving School, LLC

Dear Parents and Students:

Thank you for choosing Midwest Five Star Driving School, LLC for your driver education course. Please read over the following general information about our classes. Parents should also review other informational handouts given to the students on the first day of class.

Payment may be made by cash, check, money order, Visa or Master Card. Late payments may result in the delay of behind-the-wheel lessons and certificate of completion received at the end of the course. A \$35 fee will be charged for all returned checks.

During the first two days of class, students will review the rules of the road with their instructor. After the second day of class, students are eligible to obtain their instructional driving permits. Students will need to be taken to a driver's facility to take their written test. They will need to bring several items with them. (See the handout on "How to obtain an instruction permit" for the list of items and closest facility to you.) Once the student obtain their permits they may begin to schedule their driving lessons. They may also drive with any other driver that is 21 years or older and has held a driver's license for a least one year. Students are required by law to drive an additional 50 hours (not including the 6 hours with the driving school) before eligible for a license.

Students must provide their own transportation to and from the classroom. Students may be picked up and dropped off at their home (if time permits) or driving school for their behind-the-wheel lessons. Students should check their schedules carefully before selecting times for their driving lessons. If students must cancel a scheduled driving lesson their parents/guardian must do so at least 24 hours before the lesson or a \$45 charge will be added to their account.

Students are expected to conduct themselves in an orderly manner. If a student continually misbehaves or disrupts class, the parents will be notified. If the misbehavior continues, the student will be removed from the class and no refund will be given.

Students will be working out of textbooks, handouts and group activities. They are expected to maintain the quality of the books and refrain from writing in them.

To ensure no delay in the certificate of completion please be sure that you have made up all missed classroom sessions, completed all driving lessons, paid balance in full, and turned in the last two semester grade reports (verification of course credit).

After the third day of class, no refunds of tuition will be given as long as the driving school is ready, willing and able to fulfill its obligation to the student.

